

DISTRICT FRESNO WESTSIDE MOSQUITO ABATEMENT
2555 N Street - FIREBAUGH, CALIFORNIA, 93622

MINUTES: Board Meeting ----- November 8, 2018
Headquarters ----- Firebaugh, California

TRUSTEES PRESENT: Capuchino, Felker, Ram, Fickett, Fontana, Williams
TRUSTEES ABSENT: Kenneson
OTHERS PRESENT: Conlin Reis, Dist. Manager

President Ram called the meeting to order at 12:50 p.m.

* President Ram called for review of the General Consent items. The Quarterly Investment Report was included in these items. Following discussion and review, a motion was made, seconded, and passed unanimously to approve the general consent items, as presented.
MOTION: Trustee Fickett SECOND: Trustee Capuchino

There were no additions to the agenda.

The Manager provided an overview of mosquito and WNV activity in the region and state.

The Manager provided a brief oral report on District operations, legislative, regulatory and other issues of importance to this District.

The Manager provided a very brief report on meetings he had attended over the past month on behalf of the District.

The Manager informed the Board of upcoming meetings and let them know which meetings he and the staff plan to attend on behalf of the District.

* The Board opened bids for the purchase of the excess real property purchased as part of the HQ expansion project. A single bid was received for \$1,005,000, from Fortis Development LLC. After some discussion, a motion was made, seconded, and passed, to recognize Fortis as the high bidder and to enter into good faith negotiation of a purchase agreement. The motion also included granting the manager the authority to sign an Exclusive Negotiating Agreement (ENA) with Fortis and its agents, subject to review by legal counsel of the document and procedures taken for sale of the property.

MOTION: Trustee Fickett SECOND: Trustee Williams
Ayes: Williams, Fickett, Capuchino, Fontana, Felker
Nos: None

Absent/Abstains: Ram (Abstain), Kenneson (Absent)

* The Board considered the 2019 board meeting schedule. After some discussion, a motion was made, seconded, and passed unanimously to approve the schedule subject to moving the February meeting from Thursday to Friday of the same week to avoid conflicting with the International Ag Expo.

MOTION: Trustee Williams SECOND: Trustee Fontana

* The Board discussed new policies: 1080: Record Retention and 3170: Bidding and Procurement, presented at the last board meeting. After some discussion, a motion was made, seconded, and passed unanimously to approve both policies as presented.

MOTION: Trustee Fontana SECOND: Trustee Felker

* A motion was made, seconded and passed unanimously to authorize the Manager to sign the Cooperative Agreement with the California Department of Public Health

MOTION: Trustee Felker SECOND: Trustee Capuchino

* The Board discussed out of state travel for employees for the 2019 year. After some discussion, a motion was made, seconded, and passed unanimously to approve travel for the Manager to the AMCA meetings in Florida and Washington DC, and to approve travel for the Superintendent of Operations to Florida.

MOTION: Trustee Felker SECOND: Trustee Williams

* Due to an error in the bids presented at the last meeting, the Board reopened bids for purchase and installation of EV charging stations. A single combined bid was received for both equipment and installation for a total of \$20,483.47. After some discussion, a motion was made, seconded, and passed unanimously to accept this bid and to authorize the Manager to take all necessary steps to proceed with the purchase and installation.

MOTION: Trustee Fickett SECOND: Trustee Fontana

The Trustees were asked to report on mosquito conditions and public opinions in their respective areas. Trustee Ram reported high mosquito activity around his house.

There being no further business, the meeting was adjourned at 2:20 p.m. The next regular meeting of the Board will be held on December 14, 2018.

Chairman

Secretary